



BRIGHT FROM THE START
Georgia Department of Early Care and Learning
10 Park Place South SE, Suite 600, Atlanta, Georgia 30303
(404) 657-5562

Sonny Perdue
GOVERNOR

Holly A. Robinson, Ed.D.
COMMISSIONER

MEMORANDUM

TO: (center/home name)
FROM: Kay Hellwig, Assistant Commissioner for Child Care
DATE: November 1, 2010
RE: Annual License Fee

Bright from the Start is collecting annual license fees for the 2011 calendar year. **Payment of the annual license fee is due by December 1, 2010.** This is a **new date** and supersedes any information you received previously, including the e-mail dated May 24, 2010 regarding HB 1055 passed by the Georgia Legislature. This law requires annual license fees for child care learning centers, group day care homes, and family day care homes.

License fees can be paid online using Visa, MasterCard, or electronic check. Information about making an online payment can be found at
<http://dec.al.ga.gov/ChildCareServices/LicenseFeeInformation.aspx>.

Payment of license fees can also be made by sending a money order or certified check, payable to Bright from the Start, to the address at the top of this letter. **To ensure accurate processing, you must include your program name and license number on your payment.**

The license fee is based on your center's or home's licensed capacity that Bright from the Start has on file. Bright from the Start has the following information on file for your child care program:

(center/home name)
(license number)
(capacity number)
(e-mail address)

If this information is not correct, contact your Child Care Services licensing consultant or call 404-657-5562.

Annual license fees are as follows:

Facility Capacity	Fee Amount
25 Children or less	\$ 50
26 to 50 Children	\$100
51 to 100 Children	\$150
101 to 200 Children	\$200
More than 200 Children	\$250

Also note that the law authorizes Bright from the Start to “impose a late fee of up to \$250.00 for failure of an early care and education program to pay the annual fee for licensure, registration, or commission within 30 days of due date as established by the department.” See O.C.G.A. Section 20-1A-12(c)(7). **Late fees in the amount of half of the license fee for your child care program will be assessed after December 31, 2010.**

All current licenses and registration certificates expire December 31, 2010. If you make the license fee payment online with a credit card, or by sending a certified check or money order, Bright from the Start will e-mail the 2011 license or registration certificate for your child care program to the e-mail address on file upon processing of the payment. If you make the license fee payment online with an electronic check, Bright from the Start will e-mail the 2011 license or registration certificate for your child care program to you after 30 days.

E-mail questions about annual license fees to childcareservices@dec.al.ga.gov. Bright from the Start will continue to update you with additional information via e-mail and postings to our website at <http://www.dec.al.ga.gov>. It is critical that we have your current e-mail address because we communicate all information using the e-mail address we have on file for you. Notify your licensing consultant or our office at 404-657-5562 if your e-mail address changes.